



**California
State Fair**
BIG FUN!

2012 California State Fair Commercial Exhibit Space Application

State Fair dates: July 12 – July 29, 2012

Deadline: Monday, February 6, 2012

\$25 Non Refundable Application Fee per application

\$50 Non Refundable Application Fee per application post marked after the deadline.

Thank you for your interest in being a Commercial Exhibitor at the California State Fair. Please review these instructions carefully. This application is neither an offer nor a guarantee of space. If you have any questions regarding this application, please call the California State Fair Commercial & Concessions office at (916)263-3155 or e-mail at commercial@calexpo.com.

Incomplete applications will not be considered or returned.

Instructions For Completing Application

1. Print and read the 2012 Commercial and Concessions Rules and Regulations Handbook available on our website www.bigfun.org.
2. This application is neither an offer nor guarantee of space.
3. All questions on this application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process.
4. If you are applying for more than one booth space, you must submit separate applications for each.
5. The list of products you are requesting to sell/display/promote/give away must be specific, Do not indicate "etc. or accessories". If a contract is issued, it will be assigned on the basis of this list only, so please be thorough. The California State Fair reserves the right to select the items a company is allowed to sell. Only approved items will be listed on your contract.
6. Any brochures, handouts, catalogs, etc. that will best describe your product should be included with this application and must be pre-approved for distribution during the Fair.
7. If a contract is issued, the location of your booth will be determined by management; however, your preference is important, so be sure to check the appropriate box. Locations are subject to change year to year.
8. Make sure you sign the application where indicated.
9. A recent photo of your booth(s) is required. Photos will not be returned.
10. A copy of your California Seller's Permit is required with your application.

SUBMIT APPLICATION(S) TO: California State Fair - Attn: Commercial & Concessions Office

Mailing Address

Post Office Box 15649
Sacramento, California 95852-1649

Street Address

1600 Exposition Boulevard
Sacramento, California 95815

RENTAL SPACE(S)

Indoor vendors will receive one 500 watt service with 110 volt outlets per 10'x10' booth. Any additional indoor electrical needs will be charged an additional fee based on need.

A flat fee of \$225.00 will be charged per outdoor 10'x10' for one 500 watt service with 110 volt outlets, unless otherwise indicated.

Rates are based on 10' x 10' space increments for the entire 18 Days of the Fair.

Any applicant who would like to secure booth space beyond three 10'x10's or one 10' x 30' may purchase additional booths at a premium rate. The premium space rate will be determined by applying the appropriate rack rate for the first two 10'x10' spaces; all additional 10' x 10' spaces will be charged the rack rate and a fee of \$5,000 per premium space booth.

Location	Space Type	Rate
Buildings A, B & D	Indoor 10' x 10' inline	\$3120.00
	Indoor 10' x 10' corner	\$3870.00
Building C	Indoor 10' x 10' inline	\$3290.00
	Indoor 10' x 10' corner	\$4040.00
Outdoor (display/leads)		\$23.00 per square foot
Circulator, Simulators and Thrill Rides		Charged minimum guarantee or a percentage of the total gross sales, whichever is greater. Deposit required

Tent Size	Cost	Electrical Fees (subject to change)	
		Amps	Cost
10x10x10 w/ 3 walls & light	\$450.00*	1-20	\$225
10x20x10 w/ 3 walls & light	\$600.00*	21-50	\$375
* Price subject to change Other sizes quoted as needed		51-100	\$675
Additional Fees	Cost	101-150	\$975
Safe Food Handling Fee		151-200	\$1,260
Prepared (high risk)	\$150*	201-250	\$1,625
Sampler (low risk)	\$130*	251-300	\$1,925
Cal Expo to determine risk level		301-350	\$2,225
* \$1 mil Product Liability Insurance is also required		351-400	\$2,525
* Price subject to change		Hardwire is \$80.00 each/flat fee	

FOR YOUR RECORDS

Application sent Date: _____

The following items are required with your application to be considered complete:

- Application
- Non-refundable Application Fee
- Product list of item(s) to be sold, promoted, displayed or given away, be specific.
- Special Requests (specific booth space, location, etc.)
- Marketing Materials (brochures, handouts, catalogs, etc.)
- Recent Photo of Booth
- Copy of California Seller's Permit
- Proof of Insurance (optional, at this time)
- Proof of Worker's Compensation (optional, at this time)

Complete the 'For Your Records' area above and save this form and copies of the forms you send in for future reference.

Late Fee Information

\$50.00 Late Fee is due with each application postmarked after the February 6, 2012 due date.

\$100.00 Late Fee is due with any required paperwork or payment postmarked after due date.

****Please see your contract for booth fees due date****

All late payments made after June 29, 2012 must to be paid by cash, money order or cashiers check.

You will need to send **separate** checks for the following payments:

- Contract (Rent/Deposit, Food Handling, Tent, Utilities, Insurance, Late Fees)
- Credentials (Parking, Admission)

Call to confirm that all required forms/money have been received 916-263-3155

Important Notice:

All dates, times and prices listed in this application are subject to change without notice!

2012 California State Fair Commercial Space Application

Application deadline is Monday, February 6, 2012

\$25.00 Non Refundable Application Fee is due per application

\$50 Non Refundable Application Fee per application post marked after the deadline.

Please type or print clearly in ink

Contract Signing Authority _____

On Site Contact Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Business Phone () _____ Residence Phone () _____

Cellular Phone () _____ Pager () _____

Toll Free Phone () _____ Fax () _____

E-mail address _____ Web Site _____

Federal Taxpayer's ID # _____ CA Seller's Permit # _____
(Located on your federal tax return) **(Attach copy to application)**

How long in business _____ **Business Type:** Sole Proprietorship Partnership Corporation Other

Have you ever participated in the California State Fair? Yes No

If yes, what year(s)? _____ Space Location(s) _____

Are you a member of Western Fairs Association (WFA)? Yes No

Are you a member of International Association of Fairs & Expositions (IAFE)? Yes No

Will you be handing out edible samples to promote your product? Yes No
There is a Safe Food Handling Fee (see Rental Space "Additional Fees" for breakdown.)

Will you only be taking leads for future business? Yes No
Even if only taking leads, the State Board of Equalization requires you to file for a California Seller's Permit.

Will you be selling product? The current sales tax rate is 7.75% Yes No

Indicate whether your stand requires: Running Water Sewer

Please check one: **Indoor Booth** **Outdoor Booth - required to rent a tent form us**
Booth size requested _____ (10'x10', 10'x20', 10' x 30' or premium space 10'x40' or larger)

Utility Requirements: Please indicate all electrical needs: (List all equipment that you wish to plug in)

#1 _____ Voltage _____ Phase _____ Amps _____

#2 _____ Voltage _____ Phase _____ Amps _____

Products

To be sold, promoted, displayed or given away. **Be specific, include prices** (if you need more space please attach a list):

Special Request(s)

Please be as detailed as possible. Add additional sheets as needed.

References

List 2 fairs, festivals or shows you have recently participated in:

Event #1 _____

Contact person _____ Phone () _____

Event #2 _____

Contact person _____ Phone () _____

Insurance & Workers Compensation Requirements

Each exhibitor must provide the California State Fair with proof of general liability insurance of no less than \$1,000,000. Circulator, Simulators and Thrill Rides are no less than \$2,000,000. Product Liability of no less than \$1,000,000 is required for food samplers. Please check the form of insurance you will provide during the Fair. **Completing this form does not constitute proof of insurance. Proof of insurance will be required once a contract has been issued. Each exhibitor who hires employees must also provide a copy of worker’s compensation insurance.**

My own carrier* *Carrier _____

WFA Master List CFSA # _____ Policy Expires _____ Name policy is under _____

Purchase through Haas & Wilkerson Insurance Company (You will be billed \$130.00, if accepted)

Financial Interest

Names are required of all persons with financial interest (ownership) in your business or organization (if a corporation, list corporate officers).

Name(s) _____

Certification of Applicant

I have read and understand the 2012 Commercial & Concessions Handbook, instructions and any additional information attached. I understand that this form is an application for space only, and is neither a commitment by the applicant, nor an offer by the California State Fair to rent space. I certify all information contained in this application to be true and accurate to the best of my knowledge.

Signature _____ Date _____

Printed Name _____ Title _____