

STATE OF CALIFORNIA

CALIFORNIA EXPOSITION & STATE FAIR
P. O. Box 15649
Sacramento, CA 95852-1649

MEMORANDUM

Date : April 9, 2008
To : All Commercial and Concessions Vendors
Subject : ADA Quick Reference Guidelines

Cal Expo has worked with our legal counsel and ADA consultants to create a preliminary document that will provide your organization with basic ADA compliance standards.

This ADA Access Quick Reference is made available by California Exposition & State Fair to assist you in providing access to people with disabilities. The information is representative but not comprehensive. Not all Federal and State Rules and Regulations are addressed. Your reliance on and compliance with the standards in this Quick Reference does not relieve you of your duty to fully comply with all applicable Federal and State Disabled Access Standards. You must comply with the Americans with Disabilities Act ("ADA") of 1990, (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines pursuant to the ADA.

Please use these guidelines to help you plan for the 2008 California State Fair.

We thank you in advance for your efforts.

CALIFORNIA EXPOSITION AND STATE FAIR ADA & CA TITLE 24 ACCESS QUICK REFERENCE

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COUNTERS: The tops of accessible food service counters and tables must be between 28 to 34 inches above the floor or ground. If the main counter is higher than 34 inches, a 36 inch long portion of the counter must be accessible. If food or drink is consumed at the counter the accessible portion must be at least 60 inches in length. Condiments must be placed no higher than 46 inches.

Non-food related merchandise and service counters, including ticket booths and commercial exhibitor's counters, require a portion of the main counter to be a minimum length of 36 inches and a maximum height of 36 inches.

TABLES: At least 5 percent of tables provided must be accessible to those with disabilities.

SEATING: When chairs are provided in a demonstration or stage area, the required amount of wheelchair spaces shall be as follows:

SEATING CAPACITY	NUMBER OF WHEELCHAIR SPACES
4 to 26	1
27 to 50	2
51 to 300	4
301 to 500	6

For each wheelchair space a companion seat must be provided.

AISLES: Passageways through tables, chairs and other obstacles must be at least 36 inches. This aisle requirement also applies to booth space for commercial vendors and exhibitors where public access is allowed into the booth.

SLOPES: At accessible counters, tables, and seating areas the ground or floor surface shall not exceed a slope of 2 percent (one inch for every 50 inches of distance).

SURFACE: Ground or floor surface must be firm, stable, and slip resistant. Loose sand or wood chips are not acceptable.

HEADROOM: There must be at least 80 inches of clear headroom in areas where people walk.

PLATFORMS/STAGES: If public access is provided to a raised platform or stage, there must be access for those with disabilities via a ramp or lift.

RAMPS: Ramps to raised platforms or attractions must not be greater than 5 percent unless handrails are provided. With handrails the maximum slope is 8.3 percent. (One inch per every 12 inches of distance). A 60 inch flat landing must be provided for every 30 inches of rise at the top and bottom of the ramp.

EDGE PROTECTION: A minimum 2" edge protection on both sides must be provided when the drop off on the edge of a platform or ramp exceeds 4 inches.

REASONABLE ACCOMMODATION: When it is not feasible to follow the guidelines/regulations provided above, reasonable accommodations can be made.