

**2010 California State Fair  
Counties Exhibits  
Special Assistance Request Form**

The Special Assistance Request Form must be received or postmarked no later than 4:30 p.m., May 28, 2010.

**Form must be complete and please print clearly! Faxes are accepted, although original must be mailed to the California State Fair within 3 business days. If your County does not require special assistant, this form must still be submitted by due date to help facilitate scheduling needs.**

**County:** \_\_\_\_\_

Special Assistance Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Each County will be given a maximum of two hours of Cal Expo assistance (i.e. forklift, cable attachment, boom lift) at NO charge on two specific days during exhibit set-up. Assistance provided beyond the two-hour period will be charged at the Cal Expo Reimbursable Rate for Labor and Equipment. Refer to the "Cal Expo Reimbursable Rates Labor and Equipment" Fee List.

The **Special Assistance Support dates will be July 1 and July 8 from 8:00 a.m. to 2:00 p.m.** Scheduling will be done on a first-come first-served basis. For further details refer to the Counties Exhibits Competition Handbook Special Assistance.

**Electrical Requests**

Maximum electrical service available to each exhibit is (1) 20 AMP circuit (which includes 4 – 110 outlets) and will be provided by the Fair. If a second outlet is required for operation, requests must be submitted no later than May 28, 2010 and be approved by the Exhibit Supervisor of Competitive Programs. If special requests are approved, work must be performed by the Fair at the expense of the exhibitor. Additional 20 amp circuits will be billed at \$100 each and deducted from award premium money.

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list additional electrical requests:

\_\_\_\_\_

**Forklift and Boom lift Requests**

Yes \_\_\_\_\_ No \_\_\_\_\_ (Forklift) If yes, circle requested date: July 1 July 8

Yes \_\_\_\_\_ No \_\_\_\_\_ (Boom lift) If yes, circle requested date: July 1 July 8

**Suspension Requests**

Suspension service is available for those exhibitors needing assistance hanging exhibit components. Please indicate if suspension is needed.

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, circle requested date: July 1 July 8

If yes, please list (i.e. weight, type of suspension, item to be suspended): \_\_\_\_\_

- Over -

**Storage Requests**

Please indicate the amount of storage space needed. Some corner and back wall exhibits have storage adjacent or behind the exhibit space. If additional storage is needed beyond your designated area, please indicate below.

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ (square feet) dimensions of **dry storage** needed

**Stud Requests**

Applies to space along walls only

Yes \_\_\_\_\_ No \_\_\_\_\_

**If you have any questions or need additional information,  
please call Greg Kinder at (916) 263-3033**